

ARIZONA DEPARTMENT OF HEALTH SERVICES
DIVISION OF LICENSING
OFFICE OF MEDICAL FACILITIES LICENSING

CHECKLIST FOR REQUESTING TEMPORARY LICENSE FOR AN OUTPATIENT
TREATMENT CENTER* TO BEGIN OPERATING BEFORE AN INITIAL
LICENSING INSPECTION IS COMPLETED

*EXCEPT FOR OUTPATIENT TREATMENT CENTER PROVIDING DIALYSIS
SERVICES AND ABORTION PROCEDURES

APPLICANT REQUIREMENTS:

1. SUBMIT A COMPLETE INITIAL LICENSE APPLICATION 60 TO 120 DAYS BEFORE THE ANTICIPATED OPERATION AS REQUIRED IN ARIZONA REVISED STATUTE (ARS) 36-422.C.
2. SUBMIT ALL APPLICABLE APPLICATION AND LICENSING FEES:
\$50.00 APPLICATION FEE AND \$365.00 LICENSING FEE
3. SUBMIT A WRITTEN REQUEST FOR A TEMPORARY LICENSE THAT INCLUDES
 - a. THE ANTICIPATED DATE OF OPERATION
 - b. AN ATTESTATION SIGNED BY THE APPLICANT THAT THE APPLICANT AND THE FACILITY COMPLY WITH AND WILL CONTINUE TO COMPLY WITH THE APPLICABLE LICENSING STATUTES AND RULES